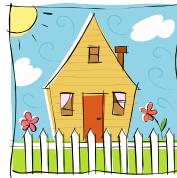


## Workbook – Section 10 A Home Maintenance Checklist

Every home or apartment should be maintained. If you are renting, your landlord will take care of many tasks. Below is a yearly maintenance checklist for each season with jobs that you, your landlord, or members of your **Circle of Support** can complete.

### SPRING (April/May/June):



Done	TASK
	Clean or change furnace filters.
	Inspect foundation walls for any signs of cracking. Check basement and crawlspace for any cracks or signs of dampness or water infiltration.
	Replace batteries in smoke detectors (if applicable).
	Have central air conditioning serviced by a licensed technician.
	Remove storm windows/doors, clean, and store (if applicable).
	Clean up yard.
	Turn on water supply for outdoor faucets.
	Arrange for lawn maintenance
	Clean out gutters and downspouts.
	Clean dryer venting.
	Clean bathroom vent fans.
	Have carpets professionally cleaned.
	Repair window screens.

	Inspect and clean trash containers.
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**SUMMER (July/August/September):**

	TASK
	Clean or change furnace filters.
	Ensure lawn/yard maintenance is being properly completed.
	Inspect and clean trash containers.

**FALL (October/November/December):**

	TASK
	Have heating system cleaned and inspected by a licensed professional.
	Have hot water heater drained and inspected by a licensed professional.
	Change thermostat battery (if applicable).
	Clean or change furnace filters.
	Put storm doors/windows back in place.
	Rake and bag leaves from lawn and store garden hoses.
	Turn water supply to outside water faucets off from inside house. Leave outside faucets in open position to combat frozen/burst pipes.
	Remove debris from gutters and downspouts after leaves have fallen.
	Arrange for winter snow removal & buy something to melt ice on walks.
	Clean dryer venting from dryer completely through to outside of house.
	Inspect doors & windows for proper weather stripping. Replace as needed.
	Inspect and clean trash containers.

**WINTER (January/February/March):**



	TASK
	Clean or change furnace filters.
	Watch closely for signs of ice collecting in gutters

	Ensure proper snow-removal
	Inspect and clean trash containers.